



EASWARI ENGINEERING COLLEGE

(A Unit of SRM Group of Educational Institutions & Run by Valliammai Society)

(Approved by AICTE & Govt. of Tamil Nadu, Affiliated to Anna University Chennai, ISO 9001:2008 Certified)

Bharathi Salai, Ramapuram, Chennai - 600 089.



5th January 2017

Dr. G. S. Anandamala
Principal Coordinator, IQAC

Dear sir,

Sub: Internal Quality assurance Cell (IQAC)- 4th meeting to be held on 20th January 2017- intimation – Reg.

I wish to inform you that the 4th meeting of the Internal Quality Assurance Cell will be held as per the details indicated below:

Agenda:

1. Faculty Promotions
2. Proposal for NAAC reassessment
3. ISO re-certification audit by TUV
4. Academic audit

Date and Time : 20th January 2017 (Friday) at 04:00 pm

Venue : Principal's Conference Hall

Members are requested to attend the meeting and participate in the deliberations.

Dr. G. S. Anandha Mala
Principal Coordinator (IQAC)
Mobile : 9444240842
eec.iqac@srmcampus.org

To

The members of IQAC

Dr. G.S. Anandha Mala M.E., M.S., Ph.D
Professor
Department of Computer Science and Engineering
Easwari Engineering College,
Ramapuram, Chennai - 600 089



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27st January 2017

Dr. G. S. Anandha Mala
Principal Coordinator, IQAC

Dear Sir,

Sub: Internal Quality Assurance Cell (IQAC) – 4th meeting held on 20th January 2017– Forwarding of minutes – Reg.

The minutes of 4th IQAC meeting held on 20th January 2017 are forwarded herewith.


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To

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MINUTES OF 4th MEETING OF THE IQAC

Date: 20-01-2017

Time: 4:00 PM

Venue: Principal's Conference Hall

Following members were present:

S. No.	Name & Designation	Role in IQAC
1.	Dr. C.Muthamizhselvan Director E&T, SRM University, Kattankulathur	Management Representative
2.	Dr. T.S.Sridhar Director General, Ramapuram & Trichy campus	Senior Administrative Officer
3.	Dr. K.Kathiravan Principal	Chair Person - HOI
4.	Dr. A.Saravanan Dean (Academics)	Senior Administrative Officer
5.	Dr. B.Venkatachalapathy Dean (Research)	Senior Administrative Officer
6.	Dr. C.Ravichandran HOD / Chemistry	Senior Administrative Officer
7.	Dr. L.Antony Michael Raj Vice Principal (Academics) / HOD (Mech)	Senior Administrative Officer
8.	Dr.S.Lavanya Prabha HOD / Civil	Faculty Member
9.	Dr. S.Nagarajan HOD / EIE	Faculty Member
10.	Ms.Divya Kumar 2 rd year – Civil Engineering student	Student Representative
11.	Mr. A.G.Abishek 3 rd Year – IT student	Student Representative
12.	Ms. M.Sangavi EEC – 2015 passed out student	Alumni
13.	Mr.Karthic Ramesh Alumni – CSE Student – 2007 passed out	Alumni
14.	Mr. Sat Mohan Gupta CEO & President, COMSTAR	Industrialist

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S. No.	Name & Designation	Role in IQAC
15.	Mr. V.Viswanathan Regional Manager, HR, Wipro	Employer
16.	Dr. R.V.Ramani Technical Director (R&D), Kiran Global Chems Ltd.	Employer / Industrialist
17.	Dr. G.S.Anandha Mala Professor / CSE	Principal Coordinator, IQAC

Points discussed

1. The minutes of the previous meeting was reviewed and action taken has been prepared.
2. **Faculty Promotions-** The status of faculty promotions for the post of Associate Professor was discussed.
3. **Proposal for NAAC reassessment:** It was decided to apply for reassessment of the college for improving the grade.
4. **ISO re-certification audit by TUV:** It was informed that the ISO recertification audit by TUV was successful. It was decided to upgrade the institution from ISO 9001:2008 version to 9001:2015 version. It was suggested to conduct training for all faculty members and apprise them of the new procedures.
5. **Academic audit:** It was informed that the academic audit for the engineering departments shall be monitored by a committee of faculty members for I year and higher semesters.
6. The meeting came to an end with thanks to the chair.

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Bharathi salai ,Ramapuram , Chennai -69

10.03.2017

Action taken on points discussed during 4th meeting of IQAC:

Sl.no	Points Discussed	Action Taken
1	Faculty promotion	Principal informed that approval has been granted by the management to promote eligible faculty.
2	NAAC re-assessment	NAAC SSR was prepared and submitted to NAAC.
3	ISO Upgradation	It was decided to conduct training for faculty on new procedures related to ISO 9001:2015 standards in the month of May 2017.
4	Academic Audit	Academic Audit team has been constituted.


10/3/17
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To

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